

## Next Generation of Aviation Professionals Sri Lanka (NGAPSL) Programme

### Minutes of the Second National Committee Meeting

**Date:** 18<sup>th</sup> April 2018 at 1400hrs

**Venue:** Salalihini Meeting Room, CAASL

**Meeting Chaired by:** Mr. H.M.C. Nimalsiri, DGCA & CEO/ CAASL

#### **Participants:**

##### **Civil Aviation Authority of Sri Lanka**

1. Mr. H.M.C. Nimalsiri, DGCA & CEO ( President of the NGAPSL)
2. Mr. Atula Jayawickrama, ADG ( Vice President of the NGAPSL)
3. Mr. G.C.G.P. Dabarera, Secretary of the NGAPSL & NGAP National Coordinator
4. Mr. N. Navajeevan, Assistant Secretary of the NGAPSL
5. Mr. Rayhan Wannappa, Consultant of the NGAPSL
6. Mr. K.M.M.N.Dassanayake, Head of Aviation Academic Development Committee of the NGAPSL
7. Mr. Prabhath Kularathna, Head of Aviation Awareness Committee of the NGAPSL

##### **Representatives of the Srilankan Airlines Ltd & Sri Lankan Aviation College**

1. Mr. Anura Gallella, Manager, Training & Standards, Engineering, Quality & Safety
2. Mr. Priyamal Jayasooriya, Standard & Quality Assurance Executive

##### **Excuse of the Absence: Members of the NGAPSL**

##### **Representatives of the Airport & Aviation Services (Sri Lanka) Ltd & Civil Aviation Training Centre**

1. Mr. Devinda Abayagunawardana, Chief Instructor (Electronics)
2. Mr. Thivanka Weerasinghe, Chief Instructor (ATS)

##### **Civil Aviation Authority of Sri Lanka**

1. Ms. Chanika Mannawaduge, Head of Aviation Professional Development Committee of the NGAPSL

Adoption of minutes of the 01<sup>st</sup> meeting held on 04<sup>th</sup> January 2018. The minutes of the 01<sup>st</sup> meeting was adopted since there had been no other comments, opinions of differences made by the member of the National Committee.

	<b>Item</b>	<b>Description</b>	<b>Action</b>
<b>Status qua of the Immediate outputs of the NGAP Sri Lanka</b>			
01.	Preparation of statistical forecasting for human resources needs of Sri Lanka Civil Aviation Industry till 2030	<p>A detailed presentation was done by Mr. Anura Gallella on Preparation of statistical forecasting for human resources needs of Sri Lanka Civil Aviation Industry till 2030 showing two mathematical methods.</p> <p>The National Committee satisfied with that details &amp; information which he shared in his presentation.</p> <p>DGCA requested Mr. Gallella to focus on non – technical aviation jobs in the phase 02 in future.</p> <p>Mr. Gallella agreed to focus on non – technical aviation jobs and he mentioned that the guidance required from CAASL to find out following details,</p> <ol style="list-style-type: none"> <li>1. Details of the Aviation related Jobs in all CAASL approved organizations in Sri Lanka (other than Srilankan Airlines Ltd whose data is available)</li> <li>2. The method used by ICAO for forecasting human resources needs for Global, regional &amp; state</li> </ol>	<ol style="list-style-type: none"> <li>1. Mr. Gallella (L)</li> <li>2. Mr. Navajeevan</li> <li>3. Mr. Thivanka</li> </ol>
02.	Creation of the Enthusiasm Video Clip/ Showcase covering NGAP Sri Lanka Programme	Mr. Rayhan Wannappa, briefly explained about the creation of the video clip.	Mr. Rayhan (L) Mr. Prabhath Mr. Devinda Mr. Priyamal

		DGCA highlighted what would be the objective of the Video Clip. The committee discussed further & they couldn't find out an exact objective for this video clip. Then the committee decided to differ that item to discuss at the subsequent meeting with a sufficient details.	
03.	Development of the NGAP Sri Lanka Programme Website & Creation of the NGAP Sri Lanka Logo	<p>A detailed presentation was done by Mr. N. Navajeevan on the development of the NGAP Sri Lanka Programme Website &amp; creation of the NGAP Sri Lanka Logo.</p> <p>The committee decided to appoint a team to prepare the website before 01<sup>st</sup> October 2018 with the guidance of National Committee. The committee also decided to organize a Logo competition among the school students to select a best Logo for NGAP Sri Lanka &amp; requested Mr. Navajeevan &amp; his team to attend with that with the approval of the National Committee.</p>	<p>Mr. Navajeevan (L) Mr. Prabath Mr. Priyamal Mr. Devinda Ms. Chanika Mr. Gimhan</p>
04.	Develop the NGAP Sri Lanka guideline & objectives (Policy development )	<p>Mr. Malaka proposed committee to organize a workshop to discuss &amp; prepare a guideline for the NGAP Sri Lanka Programme.</p> <p>The committee agreed on his proposal and informed Mr. Malaka &amp; his team to prepare a plan to organize a workshop for develop the guideline for NGAP Sri Lanka programme &amp; submit it for the consideration of the National Committee.</p>	<p>Mr. Malaka (L) Ms. Chanika Mr. Rayhan Mr. Gimhan Mr. Navajeevan Mr. Priyamal</p>

05.	Workshop for School Principles	<p>Mr. Prabath briefed the committee about the purpose of organizing a workshop for school principles. The committee granted the approval to organize a workshop for school Principles &amp; requested committee to make a plan &amp; budget for their consideration.</p>	<p>Mr. Prabath (L) Mr. Rayhan Mr. Malaka Mr. Gimhan Mr. Navajeevan Mr. Priyamal Mr. Thivanka</p>
06.	World first NGAP outreach pilot programme on Aviation Industry Jobs (AIJ) & Science, Technology, Engineering and Mathematics (STEM)	<p>A detailed presentation was done by Mr. Gimahn on the World first new NGAP outreach pilot programme on Aviation Industry Jobs (AIJ) &amp; Science, Technology, Engineering and Mathematics (STEM).</p> <p>The following points has been mentioned by him in his presentation.</p> <ol style="list-style-type: none"> <li>1. The new proposal on the NGAP Outreach pilot programme on Aviation Industry Jobs &amp; STEM was presented by Mr. Gimhan representing Civil Aviation Authority of Sri Lanka as a member of the ICAO NGAP Outreach working group at the NGAP 09<sup>th</sup> Annual meeting at ICAO Headquarters, in November 2017.</li> <li>2. This proposal was a new idea to enhance awareness among school students about aviation Industry Jobs &amp; STEM. The ICAO NGAP unit was requested from Sri Lanka to organize this outreach programme as a pilot programme by the end of month of September 2018 &amp;</li> </ol>	<p>Mr. Gimhan (L) Mr. Rayhan Mr. Malaka Mr. Prabath Mr. Navajeevan Mr. Priyamal Mr. Thivanka</p>

		<p>report to ICAO NGAP unit. Also this programme was included in the ICAO NGAP annual work plan of this year.</p> <p>The committee granted approval to organize this Pilot programme within the given period of time by ICAO NGAP unit with the following arrangements,</p> <ol style="list-style-type: none"> <li>1. Appoint a members from implementing supportive group. (ISG)</li> <li>2. Prepare a plan to organize this outreach programme and the estimated budget to obtain necessary approval from the committee.</li> </ol>	
07.	NGAP Sri Lanka National Conference	<p>Mr. Rayhan briefed the committee about the NGAP Sri Lanka National Conference.</p> <p>The committee granted the approval to organize a Conference &amp; requested committee to make a plan &amp; budget for their consideration.</p>	<p>Mr. Rayhan (L) Mr. Malaka Mr. Gimhan Mr. Prabath Mr. Navajeevan Mr. Priyamal Mr. Thivanka</p>
08.	Competition among the school students based on the Bandarawela Airport	<p>DGCA requested CADEC team to organize a competition among the school students on the on the importance of having domestic Airport at Bandarawela.</p> <p>Mr. Prabath agreed to organize a competition among the students based on the proposed Bandarawela Airport.</p>	<p>Mr. Prabath (L) &amp; CADEC team</p>

09.	Formation of the groups of NGAP Sri Lanka	<p><b><u>Implementing Supportive Group (ISG)</u></b></p> <p>The committee decided that as a policy they could be invite employees of the CAASL to be a members of this group with the recommendation of the Head of section or Head of division &amp; consideration of the National Committee.</p> <p><b><u>Volunteer Consultant Group ( VCG)</u></b></p> <p>The committee decided that as a policy they could be invite employees of the CAASL or outsiders of the CAASL on the assignment basis relevant to the subject task with the consideration of the National Committee.</p> <p><b><u>Enabler’s Group (EG)</u></b></p> <p>The committee decided that as a policy they could be invite members or organizations for this group through a systematic process &amp; consideration of the National Committee.</p> <p>The Committee also appointed 03 member panel to make guidelines &amp; appropriate method to select suitable members or organizations to this group.</p>	<p>Mr. Gimhan (L) Mr. Malaka Mr. Navajeevan</p> <p>Mr. Gimhan (L) Mr. Malaka Mr. Navajeevan</p> <p>Mr. Malaka (L) Mr. Atula Mr. Rayhan</p>
10.	Next Meeting	NGAP Sri Lanka Committee members agreed to organize the next meeting after 03 months’ time.	For information